

The Trustees of the Gosforth Group have made this Final Determination of admissions arrangements for entry into Years 5 in 2023 and in-year admissions to all years.

## **GREAT PARK ACADEMY ADMISSION POLICIES FOR 2023 ENTRY**

### **Admissions Policy for the Great Park Academy (Year 5)**

The Great Park Academy has a co-educational comprehensive intake. We have a PAN of 60 for Year 5 admissions. If there are more places at Great Park Academy than applicants, every child who wants a place will be offered a place.

The Admissions Authority for the Gosforth Group are the Trustees, which is responsible for determining and applying this policy. This Admission Policy has been formally adopted by the Trustees.

Applications for school places are co-ordinated by the local authority in accordance with the published time scales in the co-ordinated admission scheme.

Parents wishing to apply for a place at Great Park Academy should complete the common application form provided by the local authority and return it by the required date.

If admission is not granted, the local authority will offer the student a place at another school. The student's details will be kept on a Local Authority waiting list for Great Park Academy which will be maintained until 31st December in the year of entry. If a place becomes available, the oversubscription policy will be applied and parents contacted with view to admission of the student. Beyond 31st December, parents seeking admission should apply for a place via Newcastle Local Authority by completing the common application form. The same applies to all in-year admissions.

Late applications will be considered only after all those received by the closing date have been processed.

Parents who are unsuccessful in obtaining a place have a statutory right of appeal. Parents should contact Great Park Academy for an Appeal Form.

The completed form and accompanying statement setting out grounds for appeal should be returned to Great Park Academy and marked "For the attention of The Clerk of Appeals Panel".

If a student has a statement of special educational needs or Education, Health and Care Plan naming Great Park Academy, a place will be offered.

## **The Oversubscription Criteria for Great Park Academy (Year 5 intake)**

The following criteria will be applied, strictly in order of priority:

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan or a Statement of Special Educational Needs name the school, priority for admission will be given to those children who meet the criteria set out below, in priority order.

1. Children who are currently looked after by a local authority (in care) in the UK, children who were previously looked after by a local authority in the UK or who appear to the admissions authority to have been in a state care outside of the UK, and immediately afterwards became subject to an adoption, residence (child arrangements) order or special guardianship order. Evidence of the appropriate order must be submitted before the closing date for applications.”
2. Priority will next be given to the siblings of pupils attending the school at the time the application is received.
3. Priority will next be given to the children of staff who have been recruited to fill a skill-shortage area.
4. Priority will next be given to children attending the following feeder schools.  
For Y5 places – Archbishop Runcie First School, Archibald First School, Broadway East First School, Brunton First School, Dinnington First School, Gosforth Park First School, Grange First School, Regent Farm First School, South Gosforth First School.
5. Priority will next be given to children living within 1.5 miles of the permanent school site. Distance is measured from the centre point of the child’s home to the centre point at the permanent Great Park Academy site, in a straight line.
6. Other children.

### **Tie-Break**

If in categories 2-5, above, a tie-break is necessary to determine which child is admitted, the child living closest to the school will be given priority for admission. Distance is measured from the centre point of the child’s home to a single fixed central point at the school in a straight line. The centre point at the permanent Great Park Academy site will be used to calculate distances.

Random allocation undertaken by the local authority will be used as a tie-break in categories 2-5 above to decide who has the highest priority for admission if the distance between a child’s home and the academy / free school is equidistant in any two or more cases.

Random allocation will not be applied to multiple birth siblings (twins and triplets etc.) from the same family tied for the final place. We will admit them all and exceed our PAN.

### **Admission of children outside their normal age group**

Parents may request that their child is admitted outside their normal age group. To do so parents should include a request with their application, specifying why admission out of normal year group is being requested.

When such a request is made, the academy trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the headteacher and any supporting evidence provided by the parent.

## **Waiting Lists**

A waiting list will be established and students will be placed upon it based upon the above criteria. This waiting list will be kept open until 31 December in the year of entry. If a place becomes available, the oversubscription policy will be applied and parents contacted with a view to admission of the student. Beyond the 31 December the waiting list will not be maintained. Parents or children seeking entry after this date should contact the school directly.

## **Appeals**

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the Schools Admission Appeals Code. Applicants should contact the Academy for an Appeal Form.

The completed form and accompanying statement setting out ground for appeal should be returned to the Academy and marked 'For the attention of The Clerk to the Appeals Pane.

## **Definitions**

A looked after child is a child who is in the care of a local authority in accordance with section 22 of the Children Act 1989 at the time the application for admission to school is made and whom the local authority has confirmed will still be looked after at the date of admission. This also includes children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.

An Adoption Order is an order made under section 46 of the Adoption and Children Act 2002.

A Child Arrangement Order is an order outlining the arrangements as to the person with whom the child will live under section 8 of the Children Act 1989.

A Special Guardianship Order is an order appointing one or more individuals to be a child's special guardian or guardians.

The home address is where a child normally lives. Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence is split equally between both parents, then parents will be asked to determine with residential address should be used for the purpose of admission to school. If no joint declaration is received where the residence is split equally by the closing date for application, the home address will be taken as the address where the child is registered with the doctor. If the residence is not split equally between both parents then the address used will be the address where the child spends the majority of the school week.

'Sibling' means a natural brother or sister, a half brother or sister, a legally adopted brother or sister or half-brother or sister, a step brother or sister or other child living in the same household as part of the same family who, in any of these cases, will be living at the same address at the date of the application for a place.

Please see Newcastle City Council website for timetable of dates:-  
<http://www.newcastle.gov.uk/education-and-learning/school-admissions/timetable-transferring-middle-secondary-and-high-school>

	January 2022
<b>Date approved:</b>	.....
<b>Signed:</b>	.....
	September 2022
<b>Date to be reviewed:</b>	.....