

The Trustees of the Gosforth Group have made this final determination of admissions arrangements for entry into Years 5 and 9 in 2025 and in-year admissions to all years.

## **GREAT PARK ACADEMY ADMISSIONS POLICY FOR 2025 ENTRY**

### **Admissions policy for the Great Park Academy (Years 5 and 9)**

The Great Park Academy has a co-educational comprehensive intake. We have a PAN of 120 for Year 5 admissions and a PAN of 120 for Year 9 admissions. If there are more places at Great Park Academy than applicants, every child who wants a place will be offered a place.

The Admissions Authority for the Gosforth Group are the Trustees, who are responsible for determining and applying this policy. This Admission Policy has been formally adopted by the Trustees.

Applications for school places are coordinated by the local authority in accordance with the published time scales in the coordinated admission scheme.

Parents wishing to apply for a place at Great Park Academy should complete the common application form provided by the local authority and return it by the required date.

If admission is not granted, the local authority will offer the student a place at another school. The student's details will be kept on a local authority waiting list for Great Park Academy which will be maintained until 31 December in the year of entry. If a place becomes available, the oversubscription policy will be applied and parents contacted with a view to admission of the student. Beyond 31 December, parents seeking admission should apply for a place via Newcastle local authority by completing the common application form. The same applies to all in-year admissions.

In year admissions may be made above the PAN but not when it would prejudice the provision of efficient education or efficient use of resources.

Late applications will be considered only after all those received by the closing date have been processed.

Parents who are unsuccessful in obtaining a place have a statutory right of appeal. This right does not apply if they are offered a place at the school but it is not in their preferred year group. Parents should contact Great Park Academy for an Appeal Form.

The completed form and accompanying statement setting out grounds for appeal should be returned to Great Park Academy and marked "For the attention of the Clerk of Appeals Panel".

If a student has a statement of special educational needs or Education, Health and Care Plan naming Great Park Academy, a place will be offered.

Where parents have shared responsibility for a child following the breakdown of their relationship and the child lives part of the week with each parent, and the parents are in disagreement about which school the child shall attend, the views of the parent who lives at the address where the child is registered for his or her GP will take precedence.

### **Oversubscription criteria for Great Park Academy (Year 5 intake)**

The following criteria will be applied, strictly in order of priority:

1. Children who are currently looked after by a local authority (in care) in the UK, children who were previously looked after by a local authority in the UK or who appear to the admissions authority to have been in a state care outside of the UK, and immediately afterwards became subject to an adoption, residence (child arrangements) order or special guardianship order. Evidence of the appropriate order must be submitted before the closing date for applications.”
2. Priority will next be given to the siblings of pupils attending the school at the time the application is received.
3. Priority will next be given to the children of staff who have been recruited to fill a skill-shortage area.
4. Priority will next be given to children attending the following feeder schools.  
*For Year 5 places – Archbishop Runcie First School, Archibald First School, Broadway East First School, Brunton First School, Dinnington First School, Gosforth Park First School, Grange First School, Regent Farm First School, South Gosforth First School.*
5. Priority will next be given to children living within 1.5 miles of the permanent school site. Distance is measured from the centre point of the child’s home to the centre point at the permanent Great Park Academy site, in a straight line.
6. Other children.

### **Tie-Break**

If in categories 2-5, above, a tie-break is necessary to determine which child is admitted, the child living closest to the school will be given priority for admission. Distance is measured from the centre point of the child’s home to a single fixed central point at the school in a straight line. The centre point at the permanent Great Park Academy site will be used to calculate distances.

Random allocation undertaken by the local authority will be used as a tie-break in categories 2-5 above to decide who has the highest priority for admission if the distance between a child’s home and the academy / free school is equidistant in any two or more cases.

Random allocation will not be applied to multiple birth siblings (twins and triplets etc.) from the same family tied for the final place. We will admit them all and exceed our PAN.

## Oversubscription criteria for Great Park Academy (Year 9 intake)

The following criteria will be applied, strictly in order of priority:

1. Children who are currently looked after by a local authority (in care) in the UK, children who were previously looked after by a local authority in the UK or who appear to the admissions authority to have been in state care outside of the UK, and immediately afterwards became subject to an adoption, residence (child arrangements) order or special guardianship order. Evidence of the appropriate order must be submitted before the closing date for applications.
2. Students with a specific medical reason to go to the Academy. Supporting evidence from a doctor or other medically aligned professional involved with the child must be provided. This supporting evidence should set out the particular reasons why the Academy is most suitable and the difficulties that would ensue if the student had to attend another institution.
3. Children or step-children of members of staff employed directly by the Academy on a part or full time basis for two or more years at the time at which the application for admission to the school is made, or members of staff who have been recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Where the pupil attends one of the following feeder schools.

*For Year 9 places - Gosforth Junior High Academy, Gosforth Central Middle School and Gosforth East Middle School.*

5. Children living nearest to the permanent school site as measured in a straight line distance from a single fixed central point at the school to a point in the centre of the home address of the child, using the Local Land and Property Gazetteer and British National Grid Easting and Northing co-ordinates. The centre point of every property is given a geographical reference by the Gazetteer team and the local authority provides the Academy with distance measurements.
6. In the case of a tie in any of the above categories, random allocation will take place. This will be overseen by the local authority.

## Definitions

A looked after child is a child who is in the care of a local authority in accordance with section 22 of the Children Act 1989 at the time the application for admission to school is made and whom the local authority has confirmed will still be looked after at the date of admission. This also includes children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.

An Adoption Order is an order made under section 46 of the Adoption and Children Act 2002.

A Child Arrangement Order is an order outlining the arrangements as to the person with whom the child will live under section 8 of the Children Act 1989.

A Special Guardianship Order is an order appointing one or more individuals to be a child's special guardian or guardians.

### General Information

Principal of School: D Waugh

Address: Great Park Academy, Knightsbridge, Great North Road, Gosforth, Newcastle upon Tyne  
NE3 2JH

Tel Number: 0191 2559170

Email: [admin@greatparkacademy.org.uk](mailto:admin@greatparkacademy.org.uk)

Type: Academy

Age range: 9-14 (six year groups only)

PAN: Year 5 = 120, Year 9 = 120

Expected number on roll: 540 (six year groups only)

Please see Newcastle City Council website for timetable of dates:

[Apply for a school place | Newcastle City Council](#)

Date approved: .....

Signed: .....

Date to be reviewed: .....